

國立高雄餐旅大學外國學生申請入學作業要點

中華民國八十八年九月六日教育部台(八八)文(一)字第八八一〇六〇八一號函備查
中華民國九十一年六月十三日行政會議修正通過
教育部 91.8.20 台(九一)文(一)字第九一一二二三五〇號函備查
中華民國九十三年六月十六日教務會議修正通過
台文(一)字第〇九三〇一〇四四五二號函備查(93.08.09)
中華民國九十四年二月十七日教務會議修正通過依教育部 94.03.04 台文字第 0940024443 號函修正
教育部 94.03.25 台文字第 0940033235 號函備查
教育部 94.08.09 台文字第 0940101927A 號函修正
本校 94.09.08 (941) 教務會議修正通過
教育部 94.10.12 台文字第 0940140731 號函備查
教育部 94.06.22 台文字第 0950092822 號函修正
本校 95.11.24, 96 學年度第三次招生委員會修正通過
教育部 95.12.08 台文字第 0950185438 號函備查
本校 100 年 4 月 7 日 100 學年度第 3 次招生委員會修正通過
教育部 100 年 5 月 26 日臺文(二)字第 1000088515 號書函核定
本校 101 年 12 月 6 日 102 學年度第 2 次招生委員會修正通過
教育部 102 年 1 月 18 日臺教文(五)字第 1020011241 號函核定
本校 107.6.21, 106 學年度第 7 次招生委員會修正通過
教育部 107 年 10 月 26 日臺教文(五)字第 1070187274 號函核定
本校 112 年 11 月 22 日 112 學年度第 3 次招生委員會修正通過
教育部 113 年 1 月 23 日臺教文(五)字第 1130006214 號函核定
本校 114 年 12 月 24 日招生委員會修正通過
教育部 115 年 2 月 5 日臺教文(五)字第 1150012450 號函核定

第一點

本要點依教育部外國學生來臺就學辦法規定訂定之。

第二點

具外國國籍且未曾具有中華民國國籍，符合下列規定者，得依本要點規定申請入學：

一、未曾以僑生身分在臺就學。

二、未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

具外國國籍並符合下列規定，且最近連續居留海外六年以上者，亦得依本要點規定申請入學：

一、申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

二、申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

三、前二款均應符合前項第一款及第二款規定。

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經教育部核准，得不受前二項規定之限制。

第二項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計

算：

一、就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。

二、就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。

三、交換學生，其交換期間合計未滿二年。

四、經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。具外國國籍並兼具中華民國國籍，且於外國學生來臺就學辦法中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

第 三 點

具有國籍法第二條規定情形者，為本要點所定具有中華民國國籍。具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

第一項及第三項所定六年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

第一項至第四項所定海外，準用前點第五項規定。

第 四 點

外國學生依前二點規定申請來臺就學，以一次為限；其繼續在臺就學者，入學方式應與我國內一般學生相同。

外國學生有下列情形之一者，其於前項申請後，復申請繼續在臺就學，或再次申請來臺就學，不受前項規定之限制：

一、於完成申請就學學校學程後，申請碩士班以上學程，逕依本校規定辦理。

二、外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

三、符合第二點第一項規定之外國學生，申請就讀副學士以下學程。

四、符合第二點第一項規定之外國學生，申請入學大學醫學、牙醫或中醫學系以外之學士班學程，並以一次為限。

外國學生經入學學校以操行不及格或學業考核未達規定、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得再依前二項規定申請入學。

第 五 點

本校實際招收入學之外國學生，其名額以教育部核定本校前一學年度招生名額外加百分之十為原則，並應併入當學年度招生總名額報教育部核

定；本校申請招收外國學生名額如超過前一學年度核定招生名額外加百分之十，應併同提出增量計畫（包括品質控管策略及配套措施）報教育部核定。但本校與外國大學合作並經教育部專案核定之學位專班，不在此限。

本校於前一學年度核定招生總名額內，有本國學生未招足情形者，得以外國學生名額補足，並應報教育部核定。

第一項招生名額，不含未具正式學籍之外國學生。

本校因國際學術合作計畫或其他特殊需求成立外國學生專班者，依專科以上學校總量發展規模與資源條件標準相關規定，報教育部核定。

第 六 點

本校招收外國學生入學，應擬訂公開作業要點報教育部核定，其內容包括招生方式、入學資格審查程序、學系(程)授課語言、學生應具備之語文能力基準、財力證明基準及其他相關事項。作業要點經教育部核定後，招生方式、入學資格審查程序、招生學系(程)、各學系(程)授課語言、學生應具備之語文能力基準、修業年限、招生名額、申請資格、財力證明基準、學雜費收退費基準、學校獎助學金資訊及其他相關事項，詳列外國學生招生簡章。

第 七 點

本校外國學生的招生宣導方式為參與各國海外教育展、學校網站宣導及線上教育展，不委託海外的留學代辦中心或其他機構辦理。申請人應於本校規定期限內，檢附下列表件，於線上提出申請，經審查或甄試合格者，發給入學許可：

一、入學申請表。

二、學歷證明文件：

(一)大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。

(二)香港或澳門學歷：應依香港澳門學歷檢覈及採認辦法規定辦理。

(三)其他地區學歷：

1. 海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

2. 前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

三、足夠在臺就學之財力證明：檢附銀行存款至少 3,000 美金或等值台幣，或政府、本校或民間機構提供全額獎助學金之證明。

四、語言能力證明文件：依系所之授課語言繳交語言能力證明文件，招生系所之授課語言另於招生簡章公告。

(一)中文授課：

1. 繳交相當於華語文能力測驗 TOCFL A2（基礎級）（含）以上之中文能力證明。

2. 前一學位為中文授課或前一學位主修中文，提供相關證明者，免

繳前開之中文能力證明。

(二) 英文授課：

1. 繳交相當於 CEFR B1 級（含）以上之英文能力證明。
2. 國籍為官方語言或通用語言為英語之國家者、於英語系國家取得前一學位或前一學位為全英語授課，提供相關證明者，免繳前開之英文能力證明。

(三) 日文授課：

1. 繳交相當於日本語能力測驗 JLPT N4（含）以上之日語能力證明，或其他同等日語能力測驗成績（如 J-TEST、TOPJ、BJT、FLPT 等）。
2. 國籍為日本、前一學位為日文授課或前一學位主修日文，提供相關證明者，免繳前開之日語能力證明。

五、本校所規定之其他文件。

本校審核外國學生之入學申請時，對前項第二款至第三款未經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之文件認定有疑義時，得要求經驗證；其業經驗證者，得請求協助查證。

外國學生所繳入學證明文件有偽造、假借、塗改等情事，應撤銷錄取資格；已註冊入學者，撤銷其學籍，且不發給任何相關學業證明；如畢業後始發現者，應由本校撤銷其畢業資格並註銷其學位證書。

入學許可應載明外國學生之姓名、就讀學程名稱、學位別、授課語言、入學之學年、學期開始日期、學雜費收退費基準、獎助學金及其他應告知外國學生之相關資訊之中文及英文版本，確認外國學生瞭解來臺就學相關權利義務，並得提供外國學生母國語言版本。

第八點 外國學生已在臺完成學士以上學位，繼續申請入學碩士以上學程者，得檢具我國各校院畢業證書及歷年成績證明文件，依第七點規定申請入學，免檢附第七點第一項第二款規定之境外學歷證明文件。

符合第二點第一項規定之外國學生，在我國完成副學士以下學程者，得持該學歷證明文件及歷年成績證明文件，依第七點規定申請入學學士班學程，免檢附第七點第一項第二款規定之境外學歷證明文件。

第九點 本校應即時於教育部指定之外國學生資料管理資訊系統，登錄外國學生錄取、入學、轉學、休學、退學或變更、喪失學生身分、離境等情事。

第十點 外國學生不得申請就讀本校所辦理回流教育之進修學士班、碩士在職專班及其他僅於夜間、例假日授課之班別。但外國學生在臺已具有合法居留身分者或其就讀之班別屬經教育部專案核准之課程者，不在此限。

第十一點 本校之外國學生註冊入學時，未逾該學年第一學期修業期間三分之一者，於當學期入學；已逾該學年第一學期修業期間三分之一者，於第二學期或下一學年註冊入學。但教育部另有規定者，不在此限。

第十二點 本校大學部以上畢業之外國學生，經本校報請教育部許可在我國實習者，其外國學生身分最長得延長至畢業後一年。

外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷

入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。

但符合下列情形之一者，不在此限：

一、入學方式與我國內一般學生相同。

二、依國籍法第四條第一項第一款至第三款申請歸化取得中華民國國籍。

三、符合第二點第一項規定且依國籍法第三條至第七條申請歸化取得中華民國國籍。

- 第十三點 本校在不影響正常教學情況下，得與外國學校簽訂教育合作協議，招收外國交換學生；並以本校外國學生入學規定，酌收外國人士為選讀生。
- 第十四點 本校為鼓勵外國學生來臺就學，得提撥經費設置外國學生獎學金、助學金。
- 第十五點 本校由國際事務處負責辦理外國學生就學申請、輔導、聯繫等事項，並由各權責單位辦理及共同輔導外國學生等相關業務，以增進外國學生對我國之了解。
本校應於每學年度不定期舉辦外國學生輔導活動或促進校園國際化，有助我國學生與外國學生交流、互動之活動。
- 第十六點 外國學生申請入學本校，由國際事務處受理並就申請表件是否齊全進行資格審查；資格審查合格者，送交各系（所）複審。各系（所）應依其訂定之審核標準，在規定名額內，確定錄取名冊，送交國際事務處彙整，由國際處公告錄取名單並發給入學許可函。
- 第十七點 外國學生就學應繳之費用，依下列規定辦理：
一、經駐外機構推薦來臺就學之外交部臺灣獎學金受獎學生及具我國永久居留身分者，依本校所定我國學生收費基準辦理。
二、依教育合作協議入學者，依協議規定辦理。
三、前二款以外之外國學生，依本校所定外國學生收費基準，並不得低於同級私立學校收費基準。
- 第十八點 外國學生註冊時，新生應檢附已投保自入境當日起至少六個月效期之醫療及傷害保險，在校生應檢附我國全民健康保險等相關保險證明文件。前項保險證明如為國外所核發者，應經我國駐外機構驗證。
- 第十九點 外國學生有違反就業服務法之規定經查證屬實者，本校應即依規定處理。
- 第二十點 外國學生有休學、退學或變更、喪失學生身分等情事，本校應通報外交部領事事務局及本校所在地之內政部移民署服務站，並副知教育部。
- 第二十一點 本要點未盡事宜，依教育部外國學生來臺就學辦法暨相關法規及本校相關規定辦理。
- 第二十二點 本要點經招生委員會通過，報教育部核定後實施，修訂時亦同。

本規章負責單位：國際事務處國際招生與入學服務組

Guidelines for International Student Admissions National Kaohsiung University of Hospitality and Tourism

Article 1

These Guidelines are established in accordance with the **Regulations Regarding International Students Undertaking Studies in Taiwan** promulgated by the Ministry of Education (MOE).

Article 2

An applicant who holds foreign nationality and has never held the nationality of the Republic of China (Taiwan) may apply for admission to the University in accordance with these Guidelines if all of the following requirements are met:

1. The applicant has never studied in Taiwan as an overseas Chinese student.
2. The applicant has not been assigned by the University Entrance Committee for Overseas Chinese Students during the same academic year of application pursuant to the **Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan**.

A person who holds foreign nationality and satisfies the following requirements, and who has continuously resided overseas for at least six (6) years immediately preceding the application, may also apply for admission under these Guidelines:

1. An applicant who concurrently holds the nationality of the Republic of China (Taiwan) at the time of application must never have had household registration in Taiwan.
2. An applicant who previously held the nationality of the Republic of China (Taiwan) but no longer holds such nationality at the time of application must have renounced such nationality for at least eight (8) years prior to the application date, calculated from the date on which the Ministry of the Interior approved the loss of ROC nationality.
3. Applicants referred to in the preceding two subparagraphs shall also satisfy the requirements set forth in Paragraph 1, Subparagraphs 1 and 2 of this Article.

A foreign national recommended to study in Taiwan by a foreign government, institution, or school pursuant to an educational cooperation agreement, who has never had household registration in Taiwan, may be exempted from the restrictions prescribed in the preceding two paragraphs upon approval by the Ministry of Education.

The six-year and eight-year periods referred to in Paragraph 2 shall be

calculated backward from the first day of the intended semester of enrollment (February 1 or August 1).

For the purposes of Paragraph 2, the term "**overseas**" refers to countries or regions other than Mainland China, Hong Kong, and Macao. The term "**continuous residence**" means that the applicant has stayed in Taiwan for no more than one hundred twenty (120) days during each calendar year.

Where the beginning or ending year of the overseas residence period is not a complete calendar year, the applicant shall be deemed to have continuously resided overseas if the total period of stay in Taiwan during the relevant portion of that calendar year does not exceed one hundred twenty (120) days. The foregoing limitation shall not apply to applicants who can provide supporting documentation proving one of the following circumstances. The period of stay in Taiwan under such circumstances shall not be counted toward the applicant's residence in Taiwan:

1. Enrollment in an Overseas Youth Vocational Training Program organized by the Overseas Community Affairs Council or in a vocational training program recognized by the Ministry of Education.
2. Enrollment for an aggregate period of less than two (2) years in a Mandarin Language Center established by a university or college approved by the Ministry of Education to admit international students.
3. Participation as an exchange student for an aggregate period of less than two (2) years.
4. Internship in Taiwan approved by the competent central authority for an aggregate period of less than two (2) years.

A person who holds both foreign nationality and the nationality of the Republic of China (Taiwan), and who submitted an application to renounce ROC nationality before the amended **Regulations Regarding International Students Undertaking Studies in Taiwan** came into effect on February 1, 2011, may apply for admission in accordance with the regulations in force at that time and shall not be subject to the restrictions prescribed in Paragraph 2.

A person who falls within any circumstance prescribed in Article 2 of the **Nationality Act** shall be deemed to possess the nationality of the Republic of China (Taiwan) for the purposes of these Guidelines.

Article 3

A person who holds foreign nationality, concurrently possesses permanent resident status in Hong Kong or Macao, has never had household registration in Taiwan, and has continuously resided in Hong Kong, Macao, or overseas for at least six (6) years at the time of application may apply for admission in accordance with these Guidelines.

For the purposes of the preceding paragraph, **continuous residence** means that the applicant has stayed in Taiwan for no more than one hundred twenty (120) days during each calendar year.

The foregoing limitation shall not apply where the applicant satisfies any of the circumstances set forth in Article 2, Paragraph 7, Subparagraphs 1 through 4 and provides the relevant supporting documentation. The period of stay in Taiwan under such circumstances shall not be included in calculating the continuous residence period.

A former resident of Mainland China who has acquired foreign nationality, has never had household registration in Taiwan, and has continuously resided overseas for at least six (6) years at the time of application may also apply for admission in accordance with these Guidelines.

The definition of continuous residence in the preceding paragraph shall be the same as that prescribed above.

The six-year period referred to in Paragraphs 1 and 4 shall be calculated backward from the first day of the intended semester of enrollment (February 1 or August 1).

The definition of **overseas** referred to in Paragraphs 1 through 4 shall be governed mutatis mutandis by Article 2, Paragraph 7.

Article 4

An international student may apply for admission to study in Taiwan under Articles 2 and 3 only once. Any subsequent enrollment in Taiwan shall follow the same admission procedures applicable to domestic students.

Notwithstanding the preceding paragraph, an international student may apply for further study or reapply for admission under any of the following circumstances:

1. After completing the degree program for which admission was originally granted, the student applies for admission to a master's or doctoral program in accordance with the University's regulations.
2. An international student who was admitted to a bachelor's degree program or below, remained in Taiwan for less than one (1) year, and withdrew or lost student status for any reason may reapply for admission once only.
3. An international student who satisfies Article 2, Paragraph 1 and applies for an associate degree program or a program below the associate degree level.
4. An international student who satisfies Article 2, Paragraph 1 and applies for admission to a bachelor's degree program other than medicine, dentistry, or traditional Chinese medicine. Such application

shall be limited to one time only.

An international student who has been expelled or has lost student status due to unsatisfactory conduct, failure to meet academic requirements, violation of laws or University regulations, or other serious misconduct shall not be eligible to apply for admission under the preceding two paragraphs.

Article 5

The number of international students admitted by the University shall, in principle, not exceed ten percent (10%) of the Ministry of Education-approved enrollment quota for the preceding academic year. Such quota shall be included in the total enrollment quota for the relevant academic year and submitted to the Ministry of Education for approval.

Where the number of international students to be admitted exceeds the additional ten percent (10%) quota, the University shall submit an enrollment expansion plan, including quality assurance measures and supporting arrangements, to the Ministry of Education for approval. This restriction shall not apply to special degree programs jointly offered with foreign universities and approved by the Ministry of Education on a project basis. If the University's approved enrollment quota for the preceding academic year is not fully utilized by domestic students, the remaining quota may be allocated to international students, subject to the approval of the Ministry of Education.

The admission quota referred to in Paragraph 1 does not include international students who do not possess formal student status.

Where the University establishes special programs for international students due to international academic cooperation or other special needs, such programs shall be submitted to the Ministry of Education for approval in accordance with the **Standards for Total Enrollment Scale and Resources for Junior Colleges and Institutions of Higher Education**.

Article 6

The University shall formulate and publish these Guidelines for the admission of international students and submit them to the Ministry of Education for approval.

These Guidelines shall specify the admission procedures, qualification review process, language of instruction for each department or program, minimum language proficiency requirements, standards for proof of financial support, and other relevant matters.

Upon approval by the Ministry of Education, the University's **International Student Admissions Prospectus** shall clearly specify the admission procedures, qualification review process, departments and degree programs open to

international students, language of instruction for each program, language proficiency requirements, duration of study, admission quota, eligibility requirements, standards for proof of financial support, tuition and miscellaneous fee refund policies, scholarship information, and other relevant regulations.

Article 7

The University shall promote the admission of international students through participation in overseas education fairs, the University's official website, and online education exhibitions. The University shall not commission overseas study agencies or other organizations to conduct student recruitment on its behalf.

Applicants shall submit an online application within the prescribed application period together with the following documents. Applicants who pass the document review or any required screening process shall be issued a

Letter of Admission.

1. A completed application form.
2. Academic credentials:
 - (1) **Academic qualifications obtained in Mainland China** shall be handled in accordance with the **Regulations Governing the Accreditation of Schools in Mainland China**.
 - (2) **Academic qualifications obtained in Hong Kong or Macao** shall be handled in accordance with the **Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao**.
 - (3) **Academic qualifications obtained in other foreign countries or regions:**
 - a. Academic qualifications obtained from overseas Taiwan schools or Taiwan schools for Taiwan businesspersons in Mainland China shall be regarded as equivalent to those obtained from schools at the corresponding level in Taiwan.
 - b. Academic qualifications obtained from institutions other than those specified in the preceding item shall be subject to the **Regulations Governing the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education**. However, academic qualifications obtained from foreign educational institutions or branch campuses established in Mainland China shall first be notarized by a notary public office in Mainland China and subsequently verified by an organization established or designated by the Executive Yuan or by a private organization commissioned by the Executive Yuan.

3. Proof of Financial Support

Applicants shall provide proof of sufficient financial resources to support

their studies in Taiwan, including a bank deposit certificate showing a minimum balance of **USD 3,000 (or the equivalent amount in New Taiwan Dollars)**, or documentary evidence of a full scholarship provided by a government agency, the University, or a private organization.

4. Language Proficiency Certificate

Applicants shall submit language proficiency documentation corresponding to the language of instruction of the intended department or program. The language of instruction for each department or program shall be specified in the University's International Student Admissions Prospectus.

(1) Chinese-taught programs

- a. Applicants shall submit proof of Chinese language proficiency at **TOCFL Level A2 (Basic Level)** or above.
- b. Applicants whose previous degree was taught in Chinese or whose major was Chinese language or literature may be exempted from this requirement upon submission of supporting documentation.

(2) English-taught programs

- a. Applicants shall submit proof of English proficiency at **CEFR Level B1** or above.
- b. Applicants whose nationality is from a country where English is an official or commonly used language, or who obtained their previous degree in an English-speaking country or from a program conducted entirely in English, may be exempted from this requirement upon submission of supporting documentation.

(3) Japanese-taught programs

- a. Applicants shall submit proof of Japanese language proficiency at **JLPT N4** or above, or equivalent test results (such as J-TEST, TOPJ, BJT, or FLPT).
- b. Applicants who are Japanese nationals, whose previous degree program was taught in Japanese, or whose previous major was Japanese language may be exempted from this requirement upon submission of supporting documentation.

5. Other documents as required by the University.

If the University has doubts regarding any of the documents referred to in Subparagraphs 2 or 3 above that have not been verified by an ROC overseas mission, an organization established or designated by the Executive Yuan, or a private organization commissioned by the Executive Yuan, it may require such documents to be verified. Where the documents have already been verified, the University may request assistance in further verification. If any admission documents submitted by an applicant are found to have been forged, falsified, altered, or fraudulently obtained, the applicant's admission shall be revoked. If the applicant has already enrolled, the

student's enrollment status shall be revoked and no academic certification shall be issued. If such circumstances are discovered after graduation, the University shall revoke the student's degree and cancel the diploma. The Letter of Admission shall be issued in both Chinese and English and shall specify the student's name, degree program, degree level, language of instruction, academic year of admission, semester commencement date, tuition and miscellaneous fee refund policy, scholarship information, and other information that international students should be informed of in order to understand their rights and obligations while studying in Taiwan. A version in the student's native language may also be provided where appropriate.

Article 8

An international student who has completed a bachelor's degree or a higher degree in Taiwan and subsequently applies for admission to a master's or doctoral program may submit the diploma and official academic transcripts issued by the relevant institution in Taiwan in accordance with Article 7 and shall be exempt from submitting overseas academic credentials as required under Article 7, Paragraph 1, Subparagraph 2.

An international student who satisfies the requirements set forth in Article 2, Paragraph 1 and has completed an associate degree or a program below the associate degree level in Taiwan may apply for admission to a bachelor's degree program by submitting the diploma and official academic transcripts issued by the institution in Taiwan in accordance with Article 7, and shall likewise be exempt from submitting overseas academic credentials.

Article 9

The University shall promptly register information concerning the admission, enrollment, transfer, suspension of studies, withdrawal, changes in student status, loss of student status, departure from Taiwan, and other relevant matters of international students in the information management system designated by the Ministry of Education.

Article 10

International students may not apply for admission to continuing education bachelor's degree programs, in-service master's degree programs, or other programs offered exclusively during evenings, weekends, or holidays.

The foregoing restriction shall not apply to international students who already possess lawful residency status in Taiwan or who are enrolled in programs specially approved by the Ministry of Education.

Article 11

An international student who completes registration before one-third of the first semester of the academic year has elapsed shall enroll in that

semester.

An international student who registers after one-third of the first semester has elapsed shall enroll in the second semester or the following academic year.

The foregoing provisions shall not apply where otherwise prescribed by the Ministry of Education.

Article 12

An international student who has graduated from a bachelor's degree program or a higher degree program at the University and has obtained approval from the Ministry of Education through the University to undertake an internship in Taiwan may retain international student status for a maximum period of one (1) year after graduation.

If, during the period of study in Taiwan, an international student is permitted to establish household registration for the first time, transfer household registration, acquire ROC nationality through naturalization, or restore ROC nationality, the student shall lose international student status and shall be dismissed from the University.

The preceding paragraph shall not apply under any of the following circumstances:

1. The student was admitted through the same admission procedures applicable to domestic students.
2. The student acquires ROC nationality through naturalization pursuant to Article 4, Paragraph 1, Subparagraphs 1 through 3 of the **Nationality Act**.
3. The student satisfies the requirements prescribed in Article 2, Paragraph 1 of these Guidelines and acquires ROC nationality through naturalization pursuant to Articles 3 through 7 of the **Nationality Act**.

Article 13

Without affecting the normal conduct of teaching, the University may enter into educational cooperation agreements with foreign educational institutions to admit international exchange students.

The University may also admit international applicants as non-degree students in accordance with these Guidelines governing the admission of international students.

Article 14

To encourage international students to pursue studies in Taiwan, the University may allocate funds to establish scholarships and financial aid programs for international students.

Article 15

The Office of International Affairs shall be responsible for handling matters relating to international student admissions, counseling, liaison, and other related services. Relevant administrative units of the University shall cooperate in providing support and guidance to international students in order to enhance their understanding of Taiwan.

The University shall organize orientation, counseling, cultural, or internationalization activities on a regular basis each academic year to promote interaction and exchange between domestic and international students.

Article 16

Applications for admission submitted by international students shall be received by the Office of International Affairs, which shall conduct a preliminary review to verify the completeness of the application documents and the applicant's eligibility.

Applications that pass the preliminary review shall be forwarded to the respective department or graduate institute for academic review.

Each department or graduate institute shall determine the list of admitted applicants in accordance with its admission criteria and within the approved admission quota. The admission results shall be submitted to the Office of International Affairs for consolidation, after which the Office of International Affairs shall announce the list of admitted applicants and issue Letters of Admission.

Article 17

International students shall pay tuition and other applicable fees in accordance with the following provisions:

1. Recipients of the **Taiwan Scholarship** administered by the Ministry of Foreign Affairs (MOFA) who are recommended by an ROC overseas mission, and international students holding permanent residency in the Republic of China (Taiwan), shall pay tuition and fees in accordance with the fee standards applicable to domestic students of the University.
2. International students admitted under an educational cooperation agreement shall pay fees in accordance with the provisions of the applicable agreement.
3. International students other than those specified in the preceding two subparagraphs shall pay tuition and fees in accordance with the University's fee schedule for international students, which shall not be lower than the fee standards charged by private universities at the corresponding academic level.

Article 18

Upon registration, newly admitted international students shall submit proof of medical and accident insurance that is valid for at least six (6) months from the date of entry into Taiwan.

Continuing international students shall submit proof of enrollment in Taiwan's National Health Insurance (NHI) program or other applicable insurance coverage.

Insurance certificates issued outside Taiwan shall be authenticated by an ROC overseas mission.

Article 19

If an international student is found, upon verification, to have violated the **Employment Service Act**, the University shall handle the matter in accordance with the applicable laws and regulations.

Article 20

If an international student suspends studies, withdraws from the University, experiences a change in or loss of student status, or is involved in any other circumstance requiring notification, the University shall report the matter to the **Bureau of Consular Affairs, Ministry of Foreign Affairs**, and the local service center of the **National Immigration Agency, Ministry of the Interior**, with a copy forwarded to the Ministry of Education.

Article 21

Any matters not provided for in these Guidelines shall be governed by the **MOE Regulations Regarding International Students Undertaking Studies in Taiwan**, other applicable laws and regulations, and the relevant regulations of the University.

Article 22

These Guidelines shall become effective upon approval by the University's Admissions Committee and subsequent approval by the Ministry of Education. The same procedure shall apply to any amendments hereto.